



www.broughtonparishcc.org.uk
Registered in England and Wales
Registration Number: 12018

Broughton Parish Community Charity Charity Trustees Meeting

**Minutes of Meeting on 3rd Nov 2025
Toll Bar Cottage at 6.00pm**

Present: Trustees: , Leila Eccles, Chris Dew, Barry Moore & Kevin O'Sullivan
Peter Burton (Secretary)

1. Apologies: Andrew Wilson, Harry Landless, Nigel Parkinson (Broughton PC)
2. Minutes of the meeting of 9th September 2025 were approved as drawn
3. TBC—Harry—Report from Cheryl Carey (Manager)

Cheryl reported a continuing upturn in sales for the month. Asked about operating a monthly fee for the craft displays rather than commission. The second part of the garden funding is due in November

4. Staff & Contracts
A big discussion was undertaken regarding staff costs as this is the area which has grown out of proportion to the turnover.
Peter will prepare a schedule showing staff hours & costs for Harry, Leila & Chris to look at and discuss, and then discuss in a meeting with Cheryl as to how staffing costs can be reduced.
5. Funding from BPC
It is understood that the value of the request of funding from BPC will be heavily dependent on the work on staffing costs. It was agreed that Peter would look at the premises costs of the building, as these would always be there.
6. Trustee reports:
 - a. Andrew—reported in his absence that his is progressing with the licence renewal.
 - b. Leila—Nothing further than the previous discussion on staff costs.
 - c. Chris—Continuing problems with the current model of costs
 - d. Barry—Awaiting reply from Wainhomes. Produced a Trustee PR which requires everyone to look at and let him have any proposed amendments ASAP



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e. Kevin—website updated

f.

7. New Trustee
Nothing to report.

Next meeting 9th December 2025 at 7.30pm at Broughton Club.

AJW 02.ix.25